

Proofpoint Messaging Encryption Guide

How do I use Proofpoint Encryption?

To send an encrypted email message, open an email and add either the text `[encrypt]` or the text `[secure]`, including the brackets, to the message Subject field prior to sending. The examples below will both result in an encrypted email message:

Example 1:

To: mary@example.com
CC: joe@example.com
Subject: `[encrypt]` Meeting minutes from the quarterly review

Example 2:

To: mary@example.com
CC: joe@example.com
Subject: `[secure]` Meeting minutes from the quarterly review

Proofpoint Encryption will automatically encrypt the message when the text `[encrypt]` or the text `[secure]` is in the Subject of the message.

How do recipients decrypt and read an encrypted message?

Recipients will have to register for *Proofpoint Encryption* the first time they receive an encrypted message. The recipient will be prompted to create an account and a password on the *Registration* page.

Registered recipients will be prompted to sign in using their password to decrypt the message.



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